

**St. Mary's County Regional Airport  
Airport Advisory Committee Meeting  
7 December 2015 Minutes**



- I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. The Advisory Committee was fully represented with all members present in addition to Mr. Whipple and Mr. Carlton, St Mary's County Staff Advisors.

Public present included: Mr. Bildman, Mr. French, Mr and Ms. Capozzi, Mr. Hanson, Mr. Lightstone, Mr. Griffon, Mr. Magee, Mr. Wilson, and Mr. Hanson plus several others who did not sign in..

- II. September's draft Minutes were approved. There were no minutes from the October meeting due to a lack of a quorum.

III. CHAIRMAN'S REPORT

The Airport Rules and Minimum Standards were reported to be in the County Attorney's office pending release. A public hearing is anticipated for late January or early February.

Discussion of the airport cost center was deferred until airport expansion will be completed so that comprehensive coverage can be assured.

The new St Mary's County website for committees, commissions, and boards is up and running and will include meeting minutes and member listing. It is anticipated that the Minimum Standards will be available on this website as part of their review.

IV. Public Comments

- Mr. Adair requested that the runway approach strobe lights be shielded from the pilot's view during the final stages of approach. Mr. Whipple agreed to review the FAA direction on night lighting and ensure compliance.
- Mr. Hollyer provided a presentation on his acquisition of a Grumman HU-16 Albatross amphibian airplane and desire to base it at St Mary's Airport. The aircraft's wingspan and gross weight exceed airport standards and a specific request will be made to the airport manager for waivers to allow basing of this airplane at St. Mary's. Mr Bildman stated support for the airplane and provided suggestions as to where it could be located so as to limit the impact on other users or the airport infrastructure. Mr. Klapka made a motion that the AAC endorse bringing this aircraft to St Mary's Airport which was seconded by Mr. Lowry and passed unanimously by the advisory committee.
- A comment was made that the pilot lounge was found open and unoccupied and that evidence of cigarette butts were found in the restrooms indicating that closer surveillance of the facility may be in order.

V. Department of Public Works & Transportation Report

Road relocation and taxiway construction should start in March, 2016

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The Lawrence Hayden Road project final design should be complete in April 2016 to support an application for grant funding.

The airport Automated Weather Observation System (AWOS) datalinks have been restored and are functional

**VI. FBO and Leaseholder Report**

- The new hangars (31) have been completed and are open with most already occupied by tenant aircraft
- A Rapid Response Research Group facility is being pursued to be sited adjacent to the University of Maryland UAS facility to facilitate technology transfer between the two groups.

**VII. New Business**

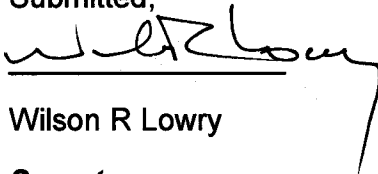
The 2015 Annual report will be started in January 2016

Election of officers for the AAC will be held at the next meeting (January)

**VIII. Next Meeting** –The next regular meeting is scheduled for 25 January 2016 at 6:00 pm; Walter F Duke Terminal Building conference room.

**IX. ADJOURNMENT**- The meeting was adjourned at 1905.

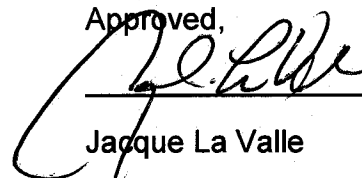
Submitted,

A handwritten signature in black ink, appearing to read 'Wilson R Lowry', written over a horizontal line.

Wilson R Lowry

**Secretary**

Approved,

A handwritten signature in black ink, appearing to read 'Jacques La Valle', written over a horizontal line.

Jacques La Valle

**Chairman**